

**ASPEN MEDICAL CARE, PC**

\_\_\_\_\_  
Name of Patient (please print)

\_\_\_\_\_  
Date of Birth

**ACKNOWLEDGMENT OF NOTICE OF PRIVACY PRACTICES**

**I hereby acknowledge that I received Aspen Medical Care’s Notice of Privacy Practices.**

\_\_\_\_\_  
Signature of patient or patient representative

\_\_\_\_\_  
Date

**DOCUMENTATION OF GOOD FAITH EFFORTS  
to obtain patient’s acknowledgment that s/he received  
Aspen Medical Care, PC’s Notice of Privacy Practices**

*(For use when acknowledgment cannot be obtained from the patient.)*

The patient presented to the office on \_\_\_\_\_ (date) and was provided with a copy of Aspen Medical Care, PC’s Notice of Privacy Practices. A good faith effort was made to obtain from the patient a written acknowledgment of his/her receipt of the Notice. However, such acknowledgment was not obtained because:

- Patient refused to sign.
- Patient was unable to sign or initial because:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The patient had a medical emergency and an attempt to obtain the acknowledgment was not feasible.

- Other reason (describe): \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature of Employee Completing Form

Date